

**MINUTES OF THE LEVIN CONTRACT BRIDGE CLUB  
ANNUAL GENERAL MEETING HELD CLUBROOMS, TAWA  
STREET, LEVIN, ON MONDAY, 5<sup>TH</sup> NOVEMBER, 2007  
COMMENCING 6.45PM.**

**Present:** Dorothy MacKay (Chair), Bryan Green, Colleen Murray, Mike Murray, Rosemary Barrack, Sue Scrimshaw, Sandie Wright, Alan Sissons, Bob Harrison, Bobbie McKenzie, Mary Nouwens, Edna Whittaker, Jim Boyce, Phyl Boyce, Eunice Wright, Noeline Sissons, Jill Humphries, Tricia Bayley, Kath Rogers, Bill Luhrs, Ron Humphries, Fred Cockram, Carole Rooney, Maud Hinde, Pam Denton, Helen Harrison, Gail Irving, Merle Sneddon, Joyce Hughes, Doug Bolitho, Rayma Ambrose, Joy Rose, Ann Pedersen, Joy Minchington, Ruth Munro, Margaret Clarke, Joanne Gunning, Bernice Wenham, Margaret Lang, Barbara Easterbrook, John Easterbrook, Cath Bennet.

The President welcomed everyone and called for apologies.

**Apologies:** Dave Bennet, Alec Dixie, Trish Dixie, Jean Sorenson, Liz Brownlee, Geoff Spencer, Dorothy Collis, Ian Collis, Chery Harper, Marie Kerrison, Sheila Dawkins, Dianne Edyvane, Anita Morgan, Muriel Wicker, Joan Luhrs.  
Apologies accepted. Moved / Seconded D. MacKay / M. Murray Carried.

**Minutes of the 2006 AGM:** These were circulated and taken as read. Moved / Seconded. M. Murray / B. Green. Carried.

**Matters Arising:** F. Cockram enquired if the matter raised at the last AGM relating to the \$107,000 revaluation of the property had been addressed. C. Murray advised this had been discussed with the Auditor who considers this item has been handled correctly.

**President's Report:** This was read and received. Moved / Seconded. D. MacKay / E. Wright. Carried.

**Treasurer's Report:** Circulated and approved. Moved / Seconded. C. Murray / S. Scrimshaw. The question of future expenditure on property maintenance was discussed ie Car park & roof. Carried.

The Budget was presented and accepted. B. Green / R. Harrison. Carried.

That Table Money & Subscriptions remain at current levels. C. Murray / B. Green. Carried.

That Barry Cross remain as Club Auditor. C. Murray / B. Green. Carried.

**Remit as per Agenda:**

**That the category of Tuesday Afternoon members be capped, to include those presently designated as such members, but no more to be added to this category.**

**Moved D. MacKay. Seconded B. Green.**

Dorothy MacKay spoke for the Remit.



M. Hinde suggested the remaining Tuesday members be approached to pay a full sub. Remit was carried.

**General Business:**

1. That Jim Boyce be awarded Life Membership of the Levin Contract Bridge Club. Moved D. MacKay. Seconded B. Green. Carried.
2. Approval be sought from this Meeting to spend up to \$8000 (GST exclusive) to upgrade and re-seal car park area. Moved B. Green. Seconded. A. Sissons. B. Luhrs concerned over tree roots on northern side which would need to be addressed and also suggested a judder bar to slow traffic exiting the car park to reduce hazard to pedestrians. This was supported by M. Clarke. F. Cockram suggested removal of the front hedge would also assist but it was decided the hedge should remain. Motion was carried.
3. Heating. R. Harrison suggested if members are not happy with current heating to let Committee know.
4. The change of the Christmas Party from Friday to Saturday night queried. It was considered Saturday night would be better supported by those members who worked.
5. B. Luhrs queried the payment of bridge teachers. C. Murray pointed out the College Grant received was for this specific purpose and apart from a small allowance for administration these funds could not be used for other than paying our teachers.
6. J. Boyce mentioned improvement is still required regarding results being posted on the Web-site. Committee is aware of this & striving to improve.

**Election of Officers:**

President:	Dorothy Mackay (M. Clarke / J. Hughes)
Vice-President:	Bryan Green (M. Clarke / K. Goldsmith)
Secretary:	Mike Murray (D. MacKay / B. Green)
Treasurer:	Colleen Murray (B. Green / J. Easterbrook)
Tournament Secretary:	Sandie Wright (D. MacKay / R. Harrison)
Committee:	Rosemary Barrack (J. Hughes / A. Luhrs)
	Ruth Munro (J. McKenzie / B. Thomas)
	Joy Rose (J McKenzie / B. Thomas)
	Sue Scrimshaw (M. Dowman / P. Moody)
	Alan Sissons (B. Green / M. Murray)

Meeting adjourned 7.40 pm.



**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.**  
**COMMITTEE MEETING HELD IN CLUBROOMS TAWA**  
**STREET, LEVIN ON TUESDAY, 13<sup>th</sup> NOVEMBER, 2007,**  
**COMMENCING 5.15PM.**

Present: Dorothy MacKay, Bryan Green, Colleen Murray, Allan Sissons, Rosemary Barrack, Sue Scrimshaw, Joy Rose, Ruth Munro, Sandie Wright, Mike Murray.

Apologies: Nil.

Minutes of Previous Meeting: Taken as read and confirmed.

Mike Murray / Bryan Green. Carried.

**Matters Arising:**

1. House of Cards Trainers Weekend. No representative sent.
2. Expelair. This is to be removed and relative area repaired.
3. Carpet repairs front door. Suitable mat to be purchased.
4. Car Park. Heatherlea Contractors need to re-quote to include additional work. Alan suggested concrete curb out from fence on Northern side be constructed to contain tree roots etc. Alternatively the area could be excavated and sealed to existing fence. Judder bar at drive entranceway considered essential and quotes to be sought.  
It was moved we seek grant funding from Oxford Hotel Sports and Educational Trust to assist with the re-sealing of the Car Park. D. MacKay / R. Barrack. Carried.
5. NZCBA revised Constitution - ongoing.

**Correspondence:**

As per attached list.

Bill Mycock wishes to join Bridge Club - E-mail acknowledgement sent.

Eve Jackson resignation - Acknowledging letter sent.

Masonic Café (Cath Bennet) - Letter to be sent re Christmas Party quote.

Bob Harrison - wishes to relinquish Thursday Night room organising. A suitable Thursday Night player to be sought as a replacement.

That the Correspondence be accepted: M. Murray / S Wright. Carried.

**Finance Report:**

Monthly Cashbook statements for October, 2008 tabled.

It was moved cheques issued be ratified as per Report attached.

C. Murray / B. Green Carried. \$1500 to be transferred to Call Account.  
to \$2000

Tournament Secretary: Nothing to report.

Property Report: Pertinent items covered in Matters Arising.

**Social:**

Last Social of the year, 4<sup>th</sup> November well attended. Flexible dates for next year.

Donnelly Jugs and World Wide Pairs - it was suggested these be run together.

'Rainy Day' Bridge to commence in the New Year.



**Almoner / Librarian:**

Ann Hogg to continue as Almoner and Rosemary Barrack as Librarian.

**General Business:**

1. Majong Christmas function 6<sup>th</sup> December, 2007. C. Murray expressed concern Majong's payment for our rooms currently recorded as a donation should be GST liable. This is to commence forthwith. Increase in this annual amount to be discussed at the next meeting.
2. Christmas Party. Decorating rooms to take place 24<sup>th</sup> November, 9 - 10am. Setting up - Friday 7<sup>th</sup> December 5.30 to 7pm.
3. Transport Person - to arrange transport for non-drivers to Bridge. Ruth Munro to co-ordinate.
4. % Penalties. Consensus was we revert back to 5% and 10%.
5. NZCBA Christchurch. It was considered 'C' Point updates are too infrequent. Suggest 3 monthly.
6. Holiday Bridge to commence Wednesday, 2<sup>nd</sup> January, 2008 and Monday 7<sup>th</sup> January.
7. Christmas Party Christmas Cake. Judy Brunning to be approached to provide.
8. Four Thursday players moving up to Wednesday Room next year.
9. Cleaning review. It was considered the current cleaner's performance was no longer satisfactory and a replacement is to be sought. No action at this time.
10. Hedge to be trimmed to improve vision leaving car park. It was recommended this be attended to in three stages.
11. Booklet - almost completed. Some advertising to be finalised.
12. We are required to register with the Charities Commission and the Financial Statements for 2006 and 2007 need to be lodged with Incorporated Societies.
13. Our Office Holders need to be changed on NZCBA Web-site.
14. Thursday Room. Players with at least 2 years experience are to be sought to co-direct the Room.
15. Playing results are currently recorded in Thursday's 'Chronicle' It was suggested a wider coverage would be achieved by changing to Wednesday's 'Chronicle - Weekly News'.

Meeting adjourned 7.15pm.

**CONFIRMED.**



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**Dorothy Mackay, PRESIDENT.**



**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.**  
**COMMITTEE MEETING HELD IN CLUBROOMS TAWA**  
**STREET, LEVIN ON TUESDAY, 11<sup>th</sup> DECEMBER, 2007, \$**  
**COMMENCING 5.15PM.**

Present: Dorothy MacKay, Bryan Green, Colleen Murray, Alan Sissons, Rosemary Barrack, Sue Scrimshaw, Ruth Munro, Mike Murray.

Apologies: Nil.

Minutes of Previous Meeting: Taken as read and confirmed.

R. Barrack / R. Munro. Carried.

**Matters Arising:**

1. Correction November Minutes - Finance Report: should read \$1500 - 2000 be transferred to Call Account.
2. We are required to register as a Charitable Institution with Incorporated Societies by middle of next year.
3. Mahjong. Letter to be forwarded requesting \$25 plus GST per session and \$100 plus GST per day for any tournament.
4. Car Park - ongoing. Heavy duty mat at a cost of \$190 for front entrance suggested. Consensus was we purchase.
5. NZCBA Constitution. Updated copy now available. Needs to be reviewed for our adoption. Ron Humphries and Fred Cockram suggested for this purpose and will be approached. Exercise needs to be completed by mid year for special AGM to approve our new Constitution.

**Correspondence:**

As per attached list.

1. NZ Bridge - Nominations required for Chairperson & Board Members.
2. NZ Bridge - Bulletin 2, Bulletin 3.

That Correspondence be accepted. M. Murray / B. Green Carried.

**Finance Report:**

1. \$2000 transferred to Thoroughbred Cash Fund.
2. One member has tendered a \$25 subscription to play on Tuesday Afternoons only contrary to Remit passed at AGM. President will approach this member for the full subscription of \$45.
3. It was moved cheques issued be ratified as per attached Report. C. Murray / B. Green. Carried.
- 4.

Tournament Secretary: Nothing to report.

Property Report: Nothing urgent. Roof to be inspected and some windows need a more positive lock. Reseal of Car Park should be undertaken in January to avoid congestion.

**Social:**

Christmas Party regarded as successful and same format suggested for next year.



**Almoner / Librarian:**

Cards sent to Rayma Ambrose on her illness and Helen Harrison on the passing of her mother.

Library - 'Power of Shape' book missing. Maybe fines or the listing of guilty parties on the Notice Board may encourage the return of books. To be covered in first Newsletter next year.

**General Business:**

1. Five additional keys to be cut and Key Register updated.
2. Rosters for 2008 to be completed and Assistant Directors to be appointed for Thursday Nights.
3. Working Bee - 6.30pm, Monday, 7<sup>th</sup> January, 2008.
4. History of the Club since 1997. Bobbie McKenzie and Chris Hull suggested to complete this exercise.
5. It was moved we apply to Pub Charities for funding for Stationery, a new computer and Data Projector. Moved D. MacKay, Seconded B. Green. Carried.
6. Lessons. Flyer currently being prepared. College Night Classes start 11<sup>th</sup> February, 2008 - we are covered by their advertising. Denis Mallon is prepared to undertake 1<sup>st</sup> series of lessons to start 12<sup>th</sup> February, 2008 and Bryan Green, the 2<sup>nd</sup> series commencing say 6<sup>th</sup> May. Lessons for Standard American players to learn Acol also to be undertaken next year.
7. Committee very impressed with new cleaner.

Meeting adjourned 6.35pm. Next meeting to be held 12<sup>th</sup> February, 2008.

**CONFIRMED.**

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**Dorothy Mackay, PRESIDENT.**



**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.**  
**COMMITTEE MEETING HELD IN CLUBROOMS TAWA**  
**STREET, LEVIN ON TUESDAY, 12<sup>th</sup> FEBRUARY, 2008,**  
**COMMENCING 5.15PM.**

**Present:** Dorothy MacKay, Colleen Murray, Alan Sissons, Joy Rose, Rosemary Barrack, Ruth Munro, Mike Murray.

**Apologies:** Bryan Green. Accepted by consensus.

**Minutes of Previous Meeting:** Taken as read and confirmed.

R. Barrack / R. Munro. Carried.

**Matters Arising:**

1. Lessons. Four new players have commenced with Dorothy and three start in Denis Mallon's class tonight.
2. Cleaner is to be given job description.
3. Mahjong. Letter seeking increased rental has been drafted, accepted by Committee by consensus and forwarded 13<sup>th</sup> February.
4. Car Park - ongoing.
5. NZCBA Renewed Constitution. Ron Humphries is working on our Constitution which should be ready in September.

**Correspondence:**

As per attached list.

1. Probus Club Levin have requested use of our premises. It was considered a precedence would be set. Alternative premises to be offered. Camera Club pay \$5 per meeting to us. A review is now due. To be discussed next meeting.
2. Awaiting the renewed Liquor Licence.

**Finance Report:** Sub collection proceeding well. Table Money - session date, no of tables not supplied in some instances.

It was agreed that \$2000 be transferred from cheque account to Thoroughbred Cash Fund.

It was suggested members be subsidised for the Christmas Party however, it was considered user pays in fairer. Perhaps prizes could be expanded on the night.

It was moved cheques issued be ratified as per attached Report C. Murray / R. Munro. Carried.

**Tournament Secretary:** Multigrade at Easter to be \$20 entry, Open in May to be \$22.

Tournament Catering Committee to meet prior to Easter Tournament.

**Property Report:**

1. Windows now all closing properly.
2. Roof is a problem and will eventually need total replacement - expected cost could be \$20,000. Funding from either Lotteries and E. & C. to be considered. Quotes for roof, Fibreglass bats etc to be obtained.

**Social:** No report.



**Almoner / Librarian:**

1. Website - concern expressed over late posting of results.
2. No welcome extended to Thursday Night players graduating to Wednesday Nights on first night.

**General Business:**

1. Socials - to recommence late February / early March.
2. Teams - more assistance in running them required.
3. Tournament and other dates for 2009 required by next meeting.
4. Increasing the size of the Committee due to absences in April / May, probably not necessary.
5. Cleaner. Committee very impressed with overall results.
6. Our Promotional Levin Bridge Brochure. Lower Hutt and Otaki clubs wish to use our format. Committee has no objections.
7. Diane Eddyvane wishes to run Bridge Session on behalf of Friends of the Library as a fund raiser. Positive consensus - suggested they pay \$50 to cover 'C' Points etc.
8. Some concern raised over abuse of N / S sitting rights. Requirement is unless there is a medical problem, all players must toss for sitting rights.
9. Housekeeper role suggested to oversee stationery, kitchen products, toilet supplies etc. Bobbie McKenzie has indicated she would undertake this role. Committee is in agreement and Bobbie will be approached.
10. Account is to be opened at Levin New World.
11. Consensus of the Committee was we approach Pub Charities to seek funding for the Car Park upgrade.

Meeting adjourned 6.25pm. Next meeting to be held 11th March, 2008.

**CONFIRMED.**

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**Dorothy Mackay, PRESIDENT.**



**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.  
COMMITTEE MEETING HELD IN CLUBROOMS TAWA  
STREET, LEVIN ON TUESDAY, 11<sup>th</sup> MARCH, 2008,  
COMMENCING 5.15PM.**

**Present:** Dorothy MacKay, Bryan Green, Colleen Murray, Alan Sissons, Joy Rose, Sue Scrimshaw, Rosemary Barrack, Sandie Wright, Ruth Munro, Mike Murray.

**Apologies:** Dorothy MacKay (for next meeting).

**Minutes of Previous Meeting:** Taken as read and confirmed.

J. Rose / R. Munro. Carried.

**Matters Arising:**

1. Camera Club. Meeting recommended we write to them with a view to increase their donation to \$10 per month.
2. No improvement evident with table money discrepancies. Possible cause are players who are called in at late notice to make up numbers and sometimes do not pay table money. Consensus was a suitable form reconciling table money should be completed for each session.
3. Tournament and other dates for 2009 to be available at next meeting.
4. Horowhenua Library Trust Bridge Tournament to be 18<sup>th</sup> May, 2008.
5. Cleaning. Very good standard being achieved.
6. Car Park - ongoing.

**Ron Humphries - Revised Constitution:** Ron discussed a draft form of the revised Constitution (attached) to the Committee. Any suggestions / amendments / comments to [bryangreen@ihug.co.nz](mailto:bryangreen@ihug.co.nz) by end of June at the latest.

**Correspondence:**

As per attached list.

That the Correspondence be accepted D. MacKay / M. Murray Carried.

**Finance Report:** Eleven subscriptions outstanding. Reminders are to be forwarded to these members.

It was moved cheques issued be ratified as per attached Report. S. Scrimshaw / J. Rose. Carried.

**Tournament Secretary:** Catering in hand for our Easter Multigrade. Horowhenua Library Trust is attending to all the organising for their Tournament.

**Property Report:**

Two quotes to hand for re-roofing club-rooms. A third quote is underway. Quotes to hand are \$20130 and \$14360. The latter quote offers \$1000 off if a particular colour is chosen. It was moved we seek funding assistance for the roof renewal. A. Sisson / B. Green. Carried.

**Social:** Next Social to be Sunday, 29<sup>th</sup> April, 2008 commencing 5.00pm.



**Almoner / Librarian:**

Ann Hogg - Almoner would appreciate being informed of any members unwell.

**General Business:**

1. Suggested we purchase replacement office chair for around \$100.
2. Insects - Pestrol or some other suitable treatment required for ant control.
3. Joy Rose to attend to secretarial duties and Bryan Green will act as Treasurer in May.
4. Ruth Munro and Joy Rose require keys as do two scorers on Thursday evenings. Previous scorer's key missing - to be followed up.

Meeting adjourned 7.10pm. Next meeting to be held 8th April, 2008.

**CONFIRMED.**

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**Dorothy Mackay, PRESIDENT.**



**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.**  
**COMMITTEE MEETING HELD IN CLUBROOMS TAWA**  
**STREET, LEVIN ON TUESDAY, 8<sup>th</sup> APRIL, 2008,**  
**COMMENCING 5.15PM.**

**Present:** Bryan Green, Colleen Murray, Allan Sissons, Ruth Munro, Mike Murray.

**Apologies:** Dorothy MacKay, Rosemary Barrack, Joy Rose.

**Minutes of Previous Meeting:** Taken as read and confirmed.

Bryan Green / Colleen Murray Carried.

**Matters Arising:**

1. Car Park / Roof. Bryan is currently completing grant applications.
2. Mah Jong Circle have returned their keys and an acknowledging letter has been forwarded.

**Correspondence:**

As per attached list.

1. Letter to be forwarded to Sandra Lawn to acknowledge her resignation from the Club.
2. Letter received from Jan Ballamore questioning scoring in recent Multigrade Tournament. Acknowledgement to be forwarded.

That Correspondence be accepted. M. Murray / B. Green. Carried.

**Finance Report:**

Two subscriptions are still outstanding.

Table Money 31<sup>st</sup> March \$12 short.

It was moved cheques issued be ratified as per Report attached.

B. Green / A. Sissons Carried.

**Tournament Secretary:** Nothing to report.

**Property Report:** Updated quotes for roof and car park are being arranged to enable funding applications to be completed.

**Social:**

Rainey Day Sunday Bridge. Ruth Munro has agreed to assist with the set up for this.

**Almoner / Librarian:**

Three members are currently in hospital and Ann Hogg will need to be advised.

**General Business:**

1. Tournaments. It was suggested table numbers be restricted to 20 and entrants be acknowledged prior to the tournament. Some minor shortcomings in organisation will need to be overcome for future tournaments. Prepayments for tournaments may save time and ease late entry problems.
2. The state of the club rooms following normal play is far from satisfactory and a reminder of the duty requirements to all playing members is required.



3. The Constitution. Ron Humphries has attended to some minor alterations following the last meeting and a modified copy is to be forwarded to our solicitor, Johnny Lenart to overview. Consensus of the meeting was a letter of thanks together with a table money voucher and petrol vouchers be forwarded to Ron for his efforts.
4. Outside Working Bee to be organised at next meeting.

Meeting adjourned 6.30pm.

**CONFIRMED.**

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**Dorothy Mackay, PRESIDENT.**

**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.**  
**COMMITTEE MEETING HELD IN CLUBROOMS TAWA**  
**STREET, LEVIN ON TUESDAY, 13<sup>th</sup>. MAY 2008,**  
**COMMENCING 5.15PM.**

**Present:** Bryan Green, Allan Sissons, Ruth Munro, Sue Scrimshaw. Dorothy Mackay  
Rosemary Barrack, Joy Rose.

**Apologies:** Colleen Murray. Mike Murray. Sandie Wright.

**Minutes of Previous Meeting:** Were criticised by Ruth as not being a true and correct record a Petrol voucher for Bobbie McKenzie was not mentioned or actioned . This was to be rectified.

**Matters Arising:**

1. 1. Car Park / Roof An application has been made for funding if a grant is not forthcoming half of the car park will be done at the club's expense. Allan suggested that the roof had now become a priority.
2. 2. The move for the maximum of 20 tables at our tournaments was discussed the President said that with sufficient notice given the room could accommodate more with the movement of tables for the comfort of the players.
3. 3. The committee decided against pre payments for tournaments.
4. 4. The committee to write a list of things needing to be done for a working bee. The President suggested early June as a good date.

**Correspondence:**

As per attached list.

1. 1. Letter sent to Jim Boyce re: room hire costs.  
That Correspondence be accepted. R.Munro /B.Green

**Finance Report:**

The report was presented and accepted. Cheques to be signed. Bryan Green/Sue Scrimshaw Carried.

**Tournament Secretary:**

Sandie would like to encourage E/Mail entries the names would still appear on the poster. The President said we should encourage our intermediate players to enter teams competition.

**Property Report:**

Allan asked if we were happy with the heating. Bryan suggested that we may need another heater on the east wall. Removing the west wall heater from under the sensor could improve overall heating. For this system to work well the doors and windows need to be closed. An electrician to be arranged to fix heater switch and security light.



**Social:**

Rainy Day Sunday Bridge: Ruth has a tree plan on the board with numbers to ring if you wish to play. The last Sunday social was a success with 8 tables. Cath has advised that the next one will be a pot luck.

**Almoner / Librarian:**

The committee and members asked to inform Anne if any members need support.

**General Business:**

1. There is proposed new bridge lessons for July.
2. The Constitution changes to be tidied up and completed. Ron Humphreys will write an explanation to the members and give them a period of time to consider the changes and to comment on them. They must then be sent to N.Z.Bridge for approval. We would be looking forward to adopting this by the A.G.M. Any feedback would be appreciated by the July committee meeting.
3. Colleen Murray wrote asking why the results are not being put on the web after some sessions. After much discussion it was decided to ask the scorers who are not prepared to put the results on the net to advise the director on the night and someone from the room will be appointed to do so. West will be again asked by the director to ensure that the money is correct. Joy suggested that printed forms with the date, number of tables and space for the amount would help the treasurer to receive the correct amount.
4. Some playing members have been leaving the tables in an untidy state. Directors will be asking again for your cooperation in leaving the room tidy.
5. There will be future discussions on bidding systems allowable in club sessions.
6. Sue remarked that there was not a lot of food left for the last people at the last tournament. Joy agreed but said that four extra tables on the last day contributed to this. The catering committee were also aware of it and it will be remedied.

Meeting adjourned 6.45.

Next meeting is to be held Tuesday 10<sup>th</sup> June at 5:15pm.

**CONFIRMED.**

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**Dorothy Mackay, PRESIDENT.**



**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.**  
**COMMITTEE MEETING HELD IN CLUBROOMS TAWA**  
**STREET, LEVIN ON TUESDAY, 10<sup>th</sup> JUNE, 2008,**  
**COMMENCING 5.15PM.**

**Present:** Dorothy MacKay, Bryan Green, Colleen Murray, Alan Sissons, Joy Rose, Ruth Munro, Sandie Wright, Mike Murray.

**Apologies:** Nil.

**Minutes of Previous Meeting:** Taken as read and confirmed.  
B. Green / R. Munro. Carried.

**Matters Arising:**

1. Minutes of Previous Meeting – General Business (6) should read 4 pairs and not 4 tables.
2. Roof and Car Park Applications for funding – ongoing.

**Correspondence:**

As per attached list.

1. Lotteries Commission – more information required.
2. Pub Charities. Resolution – It was agreed at the Committee Meeting held Tuesday, 10<sup>th</sup> June, 2008 of the Levin Contract Bridge Club Inc. to apply to Pub Charities for a donation to assist with the cost of re-sealing the Club's car parking area. B. Green / D. MacKay Carried.
3. That Correspondence be accepted. M. Murray / S. Wright Carried.

**Finance Report:** Levin Camera Club has paid for room rental 3 months in advance at the old rate. Consensus was we accept this and commence new rate in 3 months. Tournaments – query re profitability of Easter Tournament – surplus approximately \$1000. *reduced to \$600*  
It was moved Report be accepted and cheques ratified. C. Murray / B. Green Carried.

**Tournament Secretary:** Intermediate Tournament 23<sup>rd</sup> June, 2008. 15 tables expected.

**Property Report:**

1. Working Bee this Saturday 14<sup>th</sup> June, 2008.
2. Roof vents to be left as is until roof is replaced. There is a height issue here and it is considered dangerous. An expert in this area should be employed to attend to the work.
3. Expelairs need to be sealed to prevent mould etc. Consensus was we proceed.

**Social:** Christmas Party – Pat Whittle has been booked to attend to catering. Sunday Social 29<sup>th</sup> June, 2008 2.00pm start. Pot Luck tea.



**Almoner / Librarian:**

1. Ann Hogg to arrange flowers for Mary Nouwens currently in Horowhenua Hospital.
2. Replacement pages for Law Book received - two law upgrades relating to revokes and insufficient bids. Fred Cochrane has updated our book.
3. It was suggested we purchase the following books for the library – one soft cover of 'Laws of Duplicate Bridge' and '25 Conventions for use in Acol' at a cost of \$48.

**General Business:**

1. Survey re. Daytime Bridge to be circulated to members.
2. Constitution – Amendments to Day Members, Winding up and I.R.D. discussed.
3. Championship format of a block of 6 or 2 blocks of 3 discussed. It was recommended we use block of 6 ie. 6 weeks in a row. It was suggested Committee give this some thought for discussion at the next Meeting.
4. Friends of the Library Bridge Social very successful - \$800 surplus. They may consider a similar event in October.
5. Directors Exams. Members to be encouraged and Club will pay \$10 fee for any members interested.
6. Sponsorship – Harcourts may possibly be interested.
7. Systems Cards – Required for Championships and pre alerts, especially seniors.
8. E-Mail Computer time currents costs \$5 for 2 hours per month (Bryan) to *ian levet* investigate alternative schemes with a view to saving and speed.
9. Honour Boards need updating.
10. Hedge at rear of premises needs topping.
11. Joy Minchington has agreed to take over the role of shopper and house keeper.
12. It was suggested an inventory update be undertaken ie. Day to day consumables and cleaning materials to assist shopper with her duties.

Meeting adjourned 6.45pm. Next meeting to be held 8th July, 2008.

**CONFIRMED.**

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**Dorothy Mackay, PRESIDENT.**



**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.**  
**COMMITTEE MEETING HELD IN CLUBROOMS TAWA**  
**STREET, LEVIN ON TUESDAY, 8<sup>th</sup> JULY, 2008,**  
**COMMENCING 5.15PM.**

**Present:** Dorothy MacKay, Bryan Green, Colleen Murray, Alan Sissons, Joy Rose, Ruth Munro, Rosemary Barrack, Sue Scrimshaw, Mike Murray.

**Apologies:** Sandie Wright. Apology accepted by consensus.

**Minutes of Previous Meeting:** Taken as read and confirmed.

A. Sissons / J. Rose. Carried.

**Matters Arising:**

1. Surplus of Approximately \$1000 for Easter Multigrade Tournament quoted in Minutes 10<sup>th</sup> June, should read approximately \$600.
2. Working Bee very successful - 10 attended.
3. Levin Cameral Club has since adjusted rental for our rooms in line with the new rate.
4. Roof and Car Park - ongoing - awaiting results of recent funding applications.
5. Championship Format. Two three week blocks favoured with perhaps Spring and Autumn sessions with trophies for each session to encourage participation.
6. Ian Levet to investigate internet access and not Bryan Green as quoted in Minutes 10<sup>th</sup> June, 2008.

**Correspondence:**

As per attached list.

1. New World has also agreed to provide \$200 to sponsor a tournament.
2. The following tournaments will be allocated to sponsors:  
I.C. Mark Ltd - Spring Multigrade  
Oxford Finance - Junior Tournament  
New World - Easter Multigrade

That the Correspondence be accepted: M. Murray / R. Barrack Carried.

**Finance Report:**

1. Tournaments: The savings through have a Catering Committee rather than outside caterers impacts heavily on the profitability of Tournaments. Raffle income and expenditure to be taken out of tournaments to show the true financial result of conducting tournaments.
2. National Bank Thoroughbred Fund. Tax exemption not recorded initially - we will receive a \$123 tax refund. \$2000 to be transferred to this fund from the Cheque Account.
3. Control of the New World Account and Cards needs to be tightened up.
4. Grant from Horowhenua College for bridge tutors. Half the Grant to hand. We can retain 17% less GST for administration. It was agreed the total amount less GST less 17% be divided by 4 and paid to the tutors.
5. That the cheques issued be ratified. B. Green / S. Scrimshaw. Carried.



**Tournament Secretary:** Flyers for 9<sup>th</sup> August Multigrade ready for dispatch.

**Property Report:**

1. Expelairs - removal to be undertaken later this week.
2. All outdoor ground maintenance up to date.
3. Potholes in car park to be filled with metal.
4. Heater - Beth Blenkhorn room can be purchased for \$100.

**Social:** Christmas Party - ongoing.

**Almoner / Librarian:**

1. Ann Hogg has advised Trish Bailey has been in hospital along with Bill Wright.
2. Law Book and 'Acol 25' books have been purchased.

**General Business:**

1. Survey - 30 members would like to play Friday afternoon. To be trialled 12<sup>th</sup> August. It was suggested this be trialled as a Winter activity only at this stage.
2. Vacuum Cleaner. A small battery operated unit for small clean up work after socials etc suggested. Cost around \$100. It was moved we proceed. B. Green / D. MacKay. Carried.
3. Internet Access. It was moved we move to unlimited access for \$16.95 per month. B. Green / J. Rose Carried. Ian Levet to oversee and maintain our computers.
4. By-laws 5 & 6. Ongoing.
5. Nomination for new member Denis Coles accepted.
6. Pub Charities. Resolution - It was agreed at the Committee Meeting held Tuesday 8<sup>th</sup> July, 2008 of the Levin Contract Bridge Club Inc. to apply to Pub Charities for a donation of \$5000 to assist with the cost of stationery, computer and printer replacement. D. MacKay / R. Barrack. Carried.
7. Bryan reported on the CDCBC AGM. Centre to be wound up 31<sup>st</sup> July, 2008 and remaining funds to be transferred to the new regional Bridge Centre.
8. Results on Web Site. Committee were reminded this was an issue raised at the last AGM.
9. Constitution: Letters of submission. The submissions of two members, Bill Luhrs and Fred Cockram along with some from committee members were considered and fully discussed. Bryan will produce an upgraded draft of the Constitution incorporating these discussions and agreements for the next meeting.

Meeting adjourned 7.10pm.

Meeting adjourned 7.10pm. Next meeting to be held 12<sup>th</sup> August, 2008.

**CONFIRMED\**

.....  
**Dorothy Mackay, PRESIDENT.**



**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.**  
**COMMITTEE MEETING HELD IN CLUBROOMS TAWA**  
**STREET, LEVIN ON TUESDAY, 12<sup>th</sup> AUGUST, 2008,**  
**COMMENCING 5.15PM.**

**Present:** Dorothy MacKay, Bryan Green, Colleen Murray, Alan Sissons, Ruth Munro, Rosemary Barrack, Sandie Wright, Sue Scrimshaw, Mike Murray.

**Apologies:** Joy Rose. Apology accepted by consensus.

**Minutes of Previous Meeting:** Taken as read and confirmed.

R. Munro / B. Green. Carried.

**Matters Arising:**

1. Car Park. \$5000 approved by Pub Charities to be applied towards this. Existing quote from Heatherlea Contractors to be accepted. A condition of the Grant is work is to be completed within three months.
2. Friday Afternoon. 5 tables for the two sessions to date and future appears viable.
3. Constitution: Draft 11<sup>th</sup> July, 2008 incorporates minor changes discussed last meeting. Copy to be forwarded to NZ Bridge for consideration.

**Correspondence:**

As per attached list.

That the Correspondence be accepted: M. Murray / D. MacKay. Carried.

**Finance Report:**

1. Concern expressed over double up with alcohol purchase for recent Multi Grade Tournament.
2. That the cheques issued as per attached Report be ratified. B. Green / C. Murray Carried.

**Tournament Secretary:**

Winter Multigrade successful although numbers were down.

Junior Tournament 25<sup>th</sup> October, 2008 - Entry Fee to be \$20.

Board required to acknowledge our new sponsors.

**Property Report:**

Expelairs have been removed and boarded up along with roof air extractors. Relative painting has been completed.

**Social:**

Spring-fling Dinner to be held Saturday 13<sup>th</sup> September, 2008 commencing 5.00pm - cost \$10.

Christmas Party - Pat has been confirmed as caterer. Cost \$20 - meal \$17.50 plus \$2.50 for drinks and incidentals.

**Almoner / Librarian:**

All books to be returned to Library by 14<sup>th</sup> September for stock-take. It was suggested newer books be placed in a secure unit and older books be disposed / given away.

Members are to be reminded to ensure almoner is kept up to date of member illness etc.

**General Business:**

1. Championships - to remain the best of 5 out of 6.
2. Right of Way to Winchester Street. Ownership of land etc needs to be clarified.
3. Systems Cards and Pre-Alerts. These should be encouraged at all levels as requested by NZ Bridge.
4. Photocopier - Maintenance to be followed up with technician. Laser Printer at a cost of \$1300 may be a satisfactory replacement if existing photocopier cannot be repaired.
5. Up to date Membership List required by the end of this month. A copy will be displayed for members to update.
6. Lessons. 10 persons undertaking lessons currently.
7. Friday Afternoon Bridge. Cards to be pre dealt.
8. Replacement material for social plastic tablecloths at a cost of \$90 considered. In abeyance meantime.
9. Remits to be presented by next meeting.
10. Thursday Night. Numbers down and action needs to be taken to boost numbers. Some members not proactive and need to be followed up. New members commence in the Thursday Room in October.
11. Pub Charities. Resolution - It was agreed at the Committee Meeting Held Tuesday, 12<sup>th</sup> August, 2008 of the Levin Contract Bridge Club Inc. to apply to Pub Charities for a donation of \$5000 to assist with the cost of stationery and computer replacement. D. MacKay / R Barrack. Carried.

Meeting adjourned 6.50pm. Next meeting to be held 9th September, 2008.

**CONFIRMED**

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**Dorothy Mackay, PRESIDENT.**



**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.**  
**COMMITTEE MEETING HELD IN CLUBROOMS TAWA**  
**STREET, LEVIN ON TUESDAY, 9<sup>TH</sup> SEPTEMBER, 2008,**  
**COMMENCING 5.15PM.**

**Present:** Dorothy MacKay, Colleen Murray, Allan Sissons, Sue Scrimshaw, Ruth Munro, Sandie Wright, Mike Murray.

**Apologies:** Joy Rose, Rosemary Barrack, Bryan Green. Apologies accepted by consensus.

**Minutes of Previous Meeting:** Taken as read and confirmed.

A. Sissons / S. Scrimshaw Carried.

**Matters Arising:**

1. Car Park. Don Greig, Heatherlea Contractors may be able to start this month.
2. Friday Bridge - still relatively successful. To run until Labour Weekend.
3. Right of Way - Winchester Street. This is included on the Club's Title.
4. It was moved a new photocopier be purchased at a cost of \$691.88. Moved D. MacKay seconded M. Murray - Carried.

**Correspondence:**

As per attached list.

1. Joy Rose - Table clothes. Bar following tournaments - Committee needs to set prices etc and provide guidelines for operating bar. Concern expressed over double up of stock purchased.
2. Marti Oyston Bridge NZ - NZCBA Scoring Programme
3. Horowhenua College Community Education - Application for funding 2009.
4. Tennessee Boy (e-mail) Request to play bridge at our Club.

That the Correspondence be accepted: M. Murray / S Wright. Carried.

**Finance Report:**

Budget for next year is currently being prepared. Proposed items of expenditure eg roof and any other matters will need to be included.

A further invoice of \$900 to be forwarded to Horowhenua College to cover Tutor payments.

It was moved cheques issued be ratified as per Report attached.

C. Murray / S. Wright Carried.

**Tournament Secretary:**

Junior Tournament 25<sup>th</sup> October, 2008 to be sponsored by Oxford Finance Ltd.

**Property Report:**

All under control.

**Social:**

Spring Fling this Saturday from 5.00pm. Gaye Calderwood and Stephanie Poor to assist with catering.



**Almoner / Librarian:**

Outstanding books still being followed up. A secure area for the newer books suggested.

**General Business:**

1. Milo and other items not available last Thursday.
2. Psychic Bids - Rules as to use in Club need to be defined. To be discussed at next meeting.
3. Table clothes for socials - consensus we proceed with the proposed new table covers.
4. Remits - Constitution.  
Discussed as possible remits:-  
To fund new roof for Club Rooms.  
Subscription to be increased to \$50 per annum with \$5 to be applied to the Contingency Fund.
5. Card Dealing. It was suggested as a time saving measure only 25 boards be dealt Mondays, Tuesday and Fridays and 27 boards for Wednesday & Thursdays.
6. By-Laws. It was suggested play on Monday, Tuesday & Friday be renamed 'Ungraded', Wednesday - Senior and Intermediate and Thursday - Junior. Championship by-laws need to be re-defined or reviewed. To be discussed at the next Meeting.  
Players should be seated by 7.17pm to start play at 7.20pm. Afternoon sessions should be seated by 1.10pm.

Meeting adjourned 6.50pm.

**CONFIRMED.**

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**Dorothy Mackay, PRESIDENT.**



**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.**  
**COMMITTEE MEETING HELD IN CLUBROOMS TAWA**  
**STREET, LEVIN ON TUESDAY, 14<sup>TH</sup> OCTOBER, 2008,**  
**COMMENCING 5.15PM.**

**Present:** Dorothy MacKay, Bryan Green, Colleen Murray, Allan Sissons, Joy Rose, Ruth Munro, Sandie Wright, Rosemary Barrack, Sue Scrimshaw, Mike Murray.

**Apologies:** Nil.

**Minutes of Previous Meeting:** Taken as read and confirmed.

A. Sissons / S. Wright. Carried.

**Matters Arising:**

1. Car Park. Basically completed apart from rumble strip at gate and the painting of the parking spaces at a cost of \$220 plus GST or \$380 plus GST which includes the painting of the wheelstops and rails. It was moved this painting work be completed A. Sissons / B. Green. Carried.
2. Phychic Bids. These cannot be prohibited but should be discouraged. To be discussed at next meeting.
3. By-laws. Championships need to be re-defined. By-laws to be discussed at next meeting.

**Correspondence:**

As per attached list.

That the Correspondence be accepted: M. Murray / J. Rose. Carried.

**Finance Report:**

As per attached Report.

1. Proposed Budget and end of year Accounts presented.
2. It was suggested future AGMs be moved to the 2<sup>nd</sup> Monday in November each year to enable sufficient time to finalise and audit accounts etc. This was accepted by consensus.
3. Subscriptions. Committee agreed these should be maintained at the current level for the next year however, a possible increase within 2 years may be necessary if affiliation fees increase.
4. It was moved the Budget, as presented be accepted. Moved C. Murray Seconded B. Green. Carried.
5. An amount sufficient to cover Car Park final account will be transferred from the Renovations Account.
6. It was moved cheques issued as per attached Report be ratified. Moved C. Murray, Seconded B. Green. Carried.

**Tournament Secretary:**

Junior Tournament 25<sup>th</sup> October, 2008 to be sponsored by Oxford Finance Ltd. Entry Fee \$20.



**Property Report:**

Most items covered earlier. The consent of the AGM will be required before we can proceed any further with the roof replacement.

**Social:**

Christmas Party to be Saturday 13<sup>th</sup> December, 2008. Proposed cost be \$20 which includes catering \$17.50, drinks \$2.50 and the Bridge to follow.

**Almoner / Librarian:**

Card to be sent to Mary Nouwens who has broken her arm.

Earlier proposed plan to provide a secure area in the library for newer books is not to proceed at this time.

**General Business:**

1. Cleaner's wage / bonus. It was moved a performance bonus of \$100 be paid to the Cleaner C. Murray / D. Mackay. Carried (S. Scrimshaw abstained)
2. Petanque Club have approached us to hold their Christmas Party in our Club rooms. Consensus was we agree for \$100 fee.
3. Several minor adjustments to the proposed Constitution were discussed - in particular the competence/removal of office holders. Final draft will be e-mailed to all members before AGM.

Meeting adjourned 6.45pm.

**CONFIRMED.**

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**Dorothy Mackay, PRESIDENT.**



**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.**  
**COMMITTEE MEETING HELD IN CLUBROOMS TAWA**  
**STREET, LEVIN ON TUESDAY, 28<sup>TH</sup> OCTOBER, 2008,**  
**COMMENCING 5.15PM.**

**Present:** Dorothy MacKay, Bryan Green, Colleen Murray, Allan Sissons, Joy Rose, Ruth Munro, Sandie Wright, Rosemary Barrack, Sue Scrimshaw, Mike Murray.

**Apologies:** Nil.

**Minutes of Previous Meeting:** Taken as read and confirmed.

B. Green / D. MacKay. Carried.

**Matters Arising:**

1. AGM / Remits - all members should have received a copy.
2. Constitution - everything in order to present to the AGM.
3. Psychic Bids. Rules for use to be displayed on Notice Board for members' information along with rules relating to Red and Green Systems.
4. By-Laws. Amended copy attached.

**Correspondence:**

As per attached list.

1. NZBC. - C. Points Listing. Bryan concerned earlier e-mail from NZCB advising early cut off time not received and therefore they have not included our Points for August and September. In future we will advise our C. Points monthly.
2. Mike Gilbert - Junior Tournament winner - e-mail thanking Club for well run Tournament.

That the Correspondence be accepted: M. Murray / J. Rose. Carried.

**Finance Report:**

1. Separate invoice for the final work on the Car Park required. Pub Charities will need to be advised of the delay in finalising this matter.
2. Tony Mallon's account for vents and fans removal \$523.12. It was moved we pay this account. B. Green / A. Sissons. Carried.
3. It was agreed the Treasurer have the authority to transfer monies to and from our various account as the need arises.

**Tournament Secretary:**

Junior Tournament attracted 11 tables. There was some concern expressed that the \$20 charge for lunch was excessive.

**Property Report:**

The paving of a 16 x 2 metre area with around 2500 paving stones was discussed. In view of considerable expenditure proposed on the roof, it was decided to revisit this in say 12 months.

**Social:**

Next Social Sunday, 16<sup>th</sup> November. 6.30pm Bridge followed by coffee and dessert - \$5 cost.



**Almoner / Librarian:**

Cards sent to Mary Nouwens and Mary Forward.

Ruth Munro has agreed to carry on maintaining the Library.

Meeting adjourned 6.15pm.

Next Meeting to be Tuesday, 11<sup>th</sup> November, 2008 commencing 5.15pm.

**CONFIRMED.**

A handwritten signature in blue ink, appearing to read 'Bryan Green', followed by a period.

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**Bryan GREEN, PRESIDENT.**